



June 6, 2013

City Council Committee Report

TO: Mayor and Council

FR: Heather Kasprick, Provincial Offences Supervisor

RE: POA Write Off's

Recommendation:

That Council of the City of Kenora hereby approves the write off receivables list from the Provincial Offences department for the period of January 1, 2006 to December 31, 2006 in the amount of \$27,095.51.

Background:

The transfer of Provincial Offences administration took place in 2000 with the functions of court administration and court support functions for the proceedings of Part I, II and III matters of the Provincial Offences Act.

The City of Kenora entered into an Inter-municipal Service Agreement with the Municipal Partner areas of Red Lake and Sioux Narrows/Nestor Falls to administer the court services for their municipalities along with Kenora.

Under our MOU, the Ministry of Attorney General mandates that we create an annual write off listing and keep our accounts receivable current.

Council needs to be aware that the following accounts will be purged, however, a database will be maintained with the listing of all of the outstanding accounts in the event that we are successful in retaining payment on any of these outstanding written off fines. You may notice that the write offs for this period is significantly less than in previous years and this is a direct result of our process changing in write offs. We no longer write off drivers who have been suspended, these outstanding receivables now stay on suspended drivers records.

Please be assured that a complete list of all write-offs are being maintained and will continue to be pursued in our collections processes. We have a very aggressive collection agency that we work with that will continue their efforts in locating these defendants.

Budget: N/A

Communication Plan/Notice By-law Requirements: